



## **Executive Director- Job Opportunity**

SAFE in Hunterdon, Inc. - Helping Families Affected by Domestic Violence and Sexual Abuse

SAFE in Hunterdon is seeking a talented and visionary leader for the position of Executive Director to direct all aspects of a Domestic and Sexual Abuse agency functioning with a multidisciplinary approach in a suburban/rural community in New Jersey. The non-profit organization maintains an operating budget of two million dollars. It is substantially reliant upon fund raising efforts and various resources from county, state and federal levels.

### **Responsibilities:**

- Management of a multidisciplinary team of 7 and overall responsibility for approximately 50 employees.
- Resourcefulness and leadership in community outreach, program planning, strategic budgeting, evaluation and reporting, organizational development, human resources, fundraising, legislative and public policy advocacy, public affairs and public relations.

### **Requirements:**

- Master's degree in Social Work, Women's Studies, Public Administration or related field
- A minimum of 5 years management experience in a non-profit organization with senior level supervisory experience in fiscal management, grant writing/management, public relation and fund development.
- Work history in a domestic and/or sexual abuse agency is preferred.
- Exceptional oral and written communication skills to professionally and appropriately represent the organization to the community, county and the state.

**Salary:** We offer competitive salary, benefits package and 401K.

For more information about SAFE in Hunterdon, Inc., please visit our website [www.safeinhunterdon.org](http://www.safeinhunterdon.org). Please email resumes ***with salary requirements*** to [agency@safeinhunterdon.org](mailto:agency@safeinhunterdon.org) and/or mail to SAFE in Hunterdon, 47 East Main Street, Flemington, NJ 08822, Attention: Board of Trustees