

Title: Creative Arts Therapist

Purpose: To provide coordinated, comprehensive, holistic direct services to ACWC clients.

- Duties:**
- 1) Child / client intake and assessment interviews.
 - 2) Create comprehensive client treatment plans and review / revise as necessary.
 - 3) Complete client evaluations and discharge summaries.
 - 4) Conduct individual and /or group therapy sessions with children.
 - 5) Maintain continuous communication with supervisor, colleagues and clients.
 - 6) Provide client advocacy and referral services as needed.
 - 7) Recordkeeping
 - a. Appropriate and accurate use and timely submission of all Agency management and client related forms.
 - b. Professional maintenance of assigned client files subject to annual audit.
 - c. Provide weekly service summary along with monthly, quarterly and annual statistical and narrative reports, and additional reports as required.
 - 8) Other as assigned (*to include, but not limited to*):
 - a. Attendance at Agency meetings as needed / required.
 - b. Attendance at trainings as needed / required.
 - c. Facilitation of community presentations as assigned.
 - d. Professional representation of ACWC within community forums as designated.

Accountability: The Creative Arts Therapist is responsible to the Program Supervisor / Associate Director` and the client population for the timely, professional and effective performance of all job duties.

- Qualifications:**
- 1) Masters Degree creative arts therapy – art, music, drama, or dance / movement therapy.
 - 2) Board certified or certification eligible.
 - 3) Experience in working individually with the identified client population or experience with a similar population that is transferable. Experience with children is preferred.
 - 4) Bi-lingual preferred.
 - 5) Ability to network with professionals within and outside of the Agency on behalf of clients.
 - 6) Demonstrated sensitivity to women’s issues and victim / perpetrator issues.
 - 7) Ability to communicate effectively and professionally with clients and co-workers.
 - 8) Valid NJ Driver’s License.

Please send resume to nikki.vilardo@acwc.org.

